

American Society for Engineering Education
MEMORANDUM

Date: May 16, 2010
To: ASEE IL/IN Executive Board
From: Mark C. Johnson
Secretary, ASEE IL/IN Section
Phone: 765 494-0636
email: mcjohnso@purdue.edu
Re: April 9, 2010 IL/IN Executive Board Minutes

On April 9, 2010 from approximately 6:00-7:15
+pm the Executive Board of the IL/IN Section met at Purdue University immediately prior to the conference
welcome reception.

Participants:

Col. Dennis Fallon, The Citadel, Zone II Chair	(DF)
Patricia Fox, IUPUI, member ASEE Board of Directors	(PF)
Mark Johnson, Purdue University, Secretary/Webmaster	(MCJ)
Joanne Lax, Purdue University, Newsletter Editor	(JL)
William (Bill) Oakes, Purdue University, Conference Chair	(WO)
Carmine Polito, Valparaiso University, Section Chair	(CP)
Sharon Sauer, RHIT, Section Chair Elect	(SS)
Gary Steffen, IPFW, IL/IN Past Section Chair*	(GS)
Douglas Tougaw, Valparaiso University, Past Section Chair*	(DT)

* Participating by telephone

Decisions and Action Items:

- MJ nominated for another term as secretary
- JL appointed sole newsletter editor
- Location for 2011 conference is undecided, would like to have at Illinois if we can recruit a local chair.

Transcript of Executive Board meeting

- Call to Order – CP 6:00pm.
- Secretary's report - MCJ
 - Section email list I have been using (MCJ) & CP will resume charge of it
 - Presumably national has CP already set up for access
 - Minutes from last time – will send via email for final approval
- Treasurer's report – CP on behalf of Eric Johnson who couldn't be here
 - 11832.55 BASS account, 399.87 operating account
- Elections
 - CP – are we electing anyone new or is everyone in the middle of a two year term?
 - GS – is anyone new being elected?
 - MCJ is up for election for secretary

- CP – call for nom for sec, PF nominates Mark, DT seconded, DT moved to close nominations
 - *** PF seconded. Nominations closed.
- Newsletter is appointed position.
 - *** DT – recommend JL appointed as sole editor.
- Based on meeting notes from last year, no other office to choose.

- Newsletter report - JL
 - JL – MCJ collected responses to newsletter “poll”. JL highlighted comments from people. No negative comments, several positive.
 - JL – to CP – you should draw the name for the \$200 award for people who notified MCJ that they had read the online newsletter.

- Awards - GS
 - need to make sure we pay out the teaching and outstanding paper awards.
 - Gary – re Bruce Litchfield & campus representative award. He declined award initially but persuaded to accept on the basis of long term contribution to ASEE
 - Teaching award went to Torkelson of Northwestern. He is in Europe can't be at conference this time but will speak at next conference
 - Outstanding Service - Mark Johnson
 - GS – Mark can you get papers to people? (* get hard copies for Dennis)
 - Outstanding paper will be based both on paper and presentation
 - All four candidate papers are in the first session.
 - For best paper judging – CP, DT, PF volunteered
 - During 8:45 session the following candidate papers are being presented. 1st two papers in room 1103, then the 5th paper in room 1103 is up, in room 1109 the 4th paper
 - Sharon – only challenge getting people there at same time: Men have mechanatronics, Women have the guitar building paper.
 - GS – will be printing certificates tonight, 3 frames for certificates
 - GS - If you wouldn't mind, can we meet at 9:45 to make decisions? Have it out of the way.
 - Find a room for the paper award decision making. Start in room 1103.
- Meeting paused for food distribution

- GS – encouraged us to participate in CIEC conf in San Antonio – a conference for industry and education collaboration

- Conference Report - WO
 - WO – don't have a financial projection, but don't expect anyone to get stuck with much
 - Have about \$5k cost, but today had about \$3k of registration processing
 - Went from 29 registered to 60 in most recent days, expect total pushing 80
 - Have buffet for 60 concern that we may run short, but there are people on the list who won't be around the whole day.
 - Room 1098C will be kept open in morning for paper judges to meet – Bill will open.
 - WO briefly highlighted items in the program.
 - At 11:00am have posters – have over 40 posters. Stress is on judging, probably need at least 9 to judge 40 posters in an hour. Some could extend into lunch.
 - All of board (8) can do judging, WO will be 9th, Sarah (Past ASEE president) will be here. CP might not be quite physically up for the poster judging.
 - JL – do you have criteria. Bill – yes, that Ida Ngambeki (poster chair) made up.
 - CP – what is graduate/undergraduate poster breakdown. WO - 27 undergraduate, 18 graduate
 - WO – it will be a bit of a dance at lunch. We are set up to seat people in Atrium. Head of ENE David Radcliffe will say a few words, then Sarah will speak. When do we want people to eat? Talk by Radcliffe and Sarah first, then eat, then have business meeting? CP – works well for him.
 - WO – continued to review schedule for afternoon.

- WO – the informal dinner which has become more formal. Give out awards, a few minutes talk by teaching award winner CP.
- SS – when will we give student awards? CP & others – preferably lunch time, perhaps at end of business meeting.
- JL – when will we hold the \$200 newsletter response drawing – Discussion – announce that it will be at the end of the business meeting after lunch
- WO – Bruce Litchfield might actually drive all the way here to receive the award & return (note: in the end, he did not)
- WO – for conference materials, we have re-useable bags like what you can use at the grocery store. Have coffee mugs & such – EPICS mugs, Purdue pens, etc.
- WO – continental breakfast at 8am, good lunch, pizza for informal supper.
- Other business - 2011 conference***
 - GS – need to push for place for conference next year. Illinois would be great.
 - PF – what about another joint with North Central. Carmine – should that be 2 year notice? Have they set location?
 - DF – not set yet. Last conf was at Pittsburgh.
 - PF – just because numbers down, might that be a help?
 - PF – if we went for Illinois we would have to pursue someone to lead
 - SS – tried to persuade Litchfield,
 - JL – anyone else from Illinois, the award winner? GS, he is probably too busy, but maybe contact the nominator.
 - GS – need to explore multiple directions for location.
 - PF – meeting really needs to be supported by the dean to be successful. Look to the deans & see who is active in ASEE.
 - SS – Trine might be interested, but that would put conference back in Indiana again.
 - CP – are you thinking about them for 2012?
 - GS – when talk to NC (North Central section), see if they have a location convenient for IL/IN.
 - PF to DF – where is your section having the conference? DF – in Charleston.
 - CP – so looks like we have at least a couple of directions.
 - PF – at national, look out for people from Illinois.
 - GS – signing off.
- National report – DF
 - Creating a culture for scholarship, year long process, phase I report –two groups having to do with education research, other with education practice. We seek to bring those groups together to coalesce educational experiences. Sees real potential in this. Sarah may talk about this. Think it is an exciting opportunity. Report is pretty long. Participated in original discussion in Atlanta. Looking to get comments from various constituents, grass-roots, Dean's, etc. Thinks it will move teaching up to where it ought to be.
 - 2nd thing – under JP, "SPEED" has to do with professional development of teachers. Somewhat controversial – a certification process for identifying outstanding teachers. Should put teaching at forefront. Assessment and ABET are driving this. Think this is proper direction for ASEE.
 - PF – had pleasure of going to India, a teach the teacher program, JP's program similar to what they saw in India. Using faculty from US to update skills of teachers in India.
 - DF – a lot of places, no definition for what it means to be a good teacher, teachers are just supposed to be one.
 - DF is stepping off the board. DT is stepping in for him. Has been a delight to work with everyone. One advantage, get to go to different sections. Everyone does meetings differently. Common theme. A lot of work. Applauds those who take the leadership. Sometimes a job that is not expressed as important. Know that Doug will be great.
- Motion to adjourn....
- Adjourned approximately 7:15pm