

American Society for Engineering Education
MEMORANDUM

Date: April 3, 2009
To: ASEE IL/IN Executive Board
From: Mark C. Johnson
Secretary, ASEE IL/IN Section
Phone: 765 494-0636
email: mcjohnso@purdue.edu
Re: March 28, 2008 IL/IN Executive Board Minutes

On March 28, 2009 from approximately 7:30am to 8:00am, the Executive Board of the IL/IN Section met at Valparaiso University.

Participants:

Col. Dennis Fallon, The Citadel, Zone II Chair	(DF)
Patricia Fox, IUPUI, 2007 Conference Co-Chair	(PF)
Robert Hofinger, Purdue University, Awards Chair	(RH)
Mark Johnson, Purdue University, Secretary/Webmaster	(MCJ)
Carmine Polito, Valparaiso University, Treasurer	(CP)
Sharon Sauer, RHIT, 2008 Conference Chair	(SS)
Gary Steffen, IPFW, IL/IN Section Chair	(GS)
Douglas Tougaw, Valparaiso University, Past Section Chair	(DT)
John Uhran, University of Notre Dame, Zone II past Chair	(JU)

Decisions and Action Items:

- MCJ – distribute Oct. 2008 and Mar. 2009 minutes for review and approval via email.
- New or substitute newsletter editor will be needed due to DT sabbatical. *Note: possible volunteer, Joanne Lax, of Purdue University identified later during conference.*
- GS, CP – backup location for 2010 conference in event that Olivet plans fall through. *Later during conference it was determined that Olivet would not be able to host the section conference.*
- MCJ – talk to School of Engineering Education at Purdue University about interest in hosting the section conference.
- Only business to be done at section business meeting is to elect treasurer (Eric Johnson) and chair-elect (Sharon Sauer).

Transcript of Executive Board meeting

- Call to Order – GS 7:30 am.

- Acceptance of the Agenda – nobody had anything to add.
- Introductions
- Officer's Reports
 - Secretary – MCJ
 - Only one copy of Oct. 2008 minutes on hand. Decision by board to distribute, review, and approve those minutes via email **MCJ
 - <http://ilin.asee.org> is online, <http://www.asee4ilin.org> now directs people to the new location. The old ISP agreement and domain name registration will be allowed to expire.
 - Have not yet discussed possibility of Purdue hosting section conference yet with others at Purdue
 - Treasurer – CP
 - Bass account: approx. \$12,900
 - Operating account: \$99.00
 - Newsletter – DT
 - Oct 2008 newsletter was in color. More expensive but all agreed that it was good to do it this way.
 - Prof. Eric Johnson from Valparaiso taking pictures at this conference.
 - DT will be on sabbatical. Substitute or replacement newsletter editor needed.**
 - Section Campus Representative – DT read status email from Rich Pfile
 - Four annual reports were received from campus representatives.
 - Campus rep. award winner NAME? from SIU Edwardsville couldn't be here to receive award.
- Old Business
 - GS – this is his last meeting as chair, CP will be chair after national conference
 - GS - 2010 conference next year was to be at Olivet Nazarene but he has lost contact with the volunteer from Olivet. What if Olivet plans don't go forward?
 - GS – will not ask for section conference site volunteers at section meeting. Have gotten better response in the past from email contact with the schools.
- ASEE Headquarter update – DF

- Exciting thing - Engineering education for the global economy initiative. Jim M. speaking on it today at lunch. See it as being revolutionary
- Established – engineering economy teaching excellence award. \$10k/yr award. Encourage schools with engineering economy courses to try for award.
- 2014 national conference will be in Indianapolis.
- Zone by-laws have been revised.
- National organization is healthy. Membership growing. Financials good.
- PF – Though you don't hear much about it, Hans Blair who is doing international conferences, is doing a great job. Just attended national academy engineering conference on curriculum change. Industry and education collaboration award is close to fruition.
- Other business:
 - CP needs another poster judge. Sharon volunteered.
 - DF – suggest – Jim Hanson – got Zone best paper, was our best paper last year.
- 2009 Conference - DT
 - Conference is ready to run.. Able to print best paper award winners. Best poster awards will be given at lunch.
 - \$5k sponsorship from 11 companies in exhibit hall. Total budget \$7k, so conference in good shape financially. We expect to come out about \$1k ahead.
 - GS – business meeting at lunch? Doug – not really any business to be discussed – no new officers this year, just announcements of awards.
 - All - **Decision – have short business meeting, but just introduce current officers. No other business.
 - Another item for business meeting – need to have official election as “chair-elect” and “treasurer”**
 - GS – best paper under control? RH & GS are reviewing presentations. Any others? There are 5 candidates – spread out in time so that Bob & Gary can get around to all.
- Reminder from Gary – be sure to vote on national – Pat and Doug are candidates. Deadline March 31.
- Adjourned 8:03.